

# How to Make a Day or Overnight Camp Reservation

\*For Summer Camps contact a reservationist

STEP 1	Make sure you have a group of <b>15</b> or more, with <b>at least one adult for every ten students</b> . Groups of less than <b>15</b> will be charged for 15 participants. If another group books and brings the total to above 15, you will no longer be required to pay the difference.
STEP 2	Choose whether your group would prefer a Day Camp or an Overnight Camp and whether you will be buying a sack lunch or bringing your own. <b>\$6.50 per camper for sack lunch</b>
STEP 3	<p>From the “<b>PROGRAMS OFFERED</b>” page, choose which programs you would like to have at your camp:</p> <ul style="list-style-type: none"> <li>➤ <b>DAY CAMP: 2 programs</b></li> <li>➤ <b>OVERNIGHT CAMP: 3 programs (1 campfire recommended)</b></li> </ul> <p><b>NOTE:</b> If you are a scout group and would like to earn badges during your camp, please let the receptionist know that you would like to do a “<b>BADGE CAMP</b>” as that will change the programming of your camp)</p>
STEP 4	<p>When you have decided on the above information, you are ready to call <b>254-897-2960</b> and speak with a reservationist. (7 days a week)</p> <p>We recommend that you book your camp two months in advance for specific dates. <b>We require a minimum of 2 weeks notice for camp reservations.</b></p> <p>Be prepared to answer these questions:</p> <ul style="list-style-type: none"> <li>➤ Dates</li> <li>➤ Number of campers and adult chaperones</li> <li>➤ Your choice of camp, and of programs</li> <li>➤ Whether you will be buying sack lunches from the café or bringing your own</li> <li>➤ If anyone in your group has any special needs, dietary or other</li> </ul> <p>After you’ve reserved a date, <b>our reservationist</b> will send you information on payments and deposits to be filled out and returned.</p>
STEP 5	<p>The following forms are designed to help you plan and complete a successful visit to Fossil Rim Wildlife Center. All forms are in PDF format.</p> <p><b>Print, copy and distribute these forms to your group:</b> <u>Information for Campers</u> and <u>Information for Group Leaders</u></p> <p><b>Print, Study, Sign, and Bring with you to Fossil Rim:</b> <u>Liability Release Form</u></p> <p><b>Optional Materials:</b> <u>Lunch Menu and Extend your Visit</u></p>
STEP 6	<p>When applicable, review all TEKS and badge information for your programs prior to arrival. Make sure everyone in your group knows what to bring with them, when and where to meet, and what your lunch plans are BEFORE departure. This will help insure that you arrive at Fossil Rim on time and that everyone will have the best experience possible!</p> <p>If you have any questions about your camp, your programs, or would like to discuss additional activities, <b>you may request to speak to a camp coordinator.</b></p>